

**BUSINESS NAME:**

**LEAD INSPECTOR:**

**DATE:**

**LOCATION:**

**TIME:**

**REASON FOR INSPECTION:**

### LOSS PREVENTION INSPECTION

✓ = Complies

✗ = Does Not Comply

N/A = Not Assessed

All actions to be entered into the Company Action Tracking System for all inspections that do not comply

No.	ITEM	COMPLIANCE ACHIEVED			COMMENTS
Number of facilities inspected:		✓	✗	N/A	
1	Operator competencies are verified and listed in a current register (reviewed quarterly).				
2	Operator and maintenance manuals are available on site for all mobile plant.				
3	Operators carry valid “Authority to Operate” cards in the field.				
4	Safe access/egress is provided with steps and handrails for operators and service personnel.				
5	Daily pre-start checklists are completed by operators for all relevant equipment (e.g. trucks, graders, MEWPs, forklifts).				
6	Safety devices are fitted and functional — includes seatbelts, fire extinguishers, reversing alarms, machine guards, and brakes.				
7	Equipment has been tested and complies with noise control requirements (where applicable).				
8	All rotating, hot, or cold components have appropriate guarding in place.				
9	Safe working load charts are installed, visible, and legible on equipment.				
10	Portable plant (e.g. generators, welders) is either self-bundled or placed in appropriate containment trays.				
11	Diesel arc welders and generators have 9kg extinguishers, RCDs, and VRD protection fitted.				
12	Portable plant is fitted with an emergency shutdown switch mounted externally.				
13	Identified faults are rectified and formally signed off before equipment is returned to use.				
14	No mobile plant is operated within 3 metres of high voltage powerlines (e.g. 33kV), unless authorised and controlled.				
15	Mobile plant is operated within its limits, using spotters where required and avoiding overloading.				
16	Bladed equipment is parked with the blade lowered to the ground.				
17	Spotters are in use where needed, and only when safe to do so.				
18	Pedestrians are excluded from the swing radius or blind spots of operating plant.				
19	Operators and pedestrians maintain eye contact before approaching machinery.				
20	Required plant registration or certification is available and valid (where regulated).				
21	Loads and equipment are secured according to the National Transport Commission’s Load Restraint Guide (2004).				

#### Required Action:


Inspection Team:

Name:	Signature:	Name:	Signature:
Name:	Signature:	Name:	Signature: